

CONFIRMATION OF ENROLMENT & BOOKING REQUEST FORM – OSHC 2021

Child Name		D.O.B.	
Primary Carer Name		D.O.B.	
Email Address			

Booking Confirmation for the School Year 2021						
Current Bookings	<input type="checkbox"/> Please continue my child's current booked days indicated below for the school year 2021					Or until / /
	Before School Care	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
	After School Care	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
Or Change Bookings	<input type="checkbox"/> Request to amend my child's current booked days (this does not guarantee a space)					
Permanent Booking Days Requested	Before School Care	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
	After School Care	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
Or Casual Booking	<input type="checkbox"/> A casual booking is where a child with a current enrolment attends on an irregular basis and is subject to availability					

Updated Plans for 2021				Received <i>(Service use only)</i>	
Medical Action Plan (if applicable)	<input type="checkbox"/> Attached		<input type="checkbox"/> YES <input type="checkbox"/> NO		
Parenting Agreement (if applicable)	<input type="checkbox"/> Attached		<input type="checkbox"/> YES <input type="checkbox"/> NO		
Court Orders (if applicable)	<input type="checkbox"/> Attached	Expiry Date	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Immunisation Record	<input type="checkbox"/> Attached		<input type="checkbox"/> YES <input type="checkbox"/> NO		

Confirmation	
<input type="checkbox"/> Yes	I have confirmed all the information provided in myXplor is current and correct.
<input type="checkbox"/> Yes	I agree to inform the service in the event any of these details change.
<input type="checkbox"/> Yes	I have read and acknowledge the conditions of enrolment – Outside School Hours Care 2021
Name	
Date	

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Admin Use Only:			
Date Received		Date Actioned	
Actioned By		Follow Up Required	<input type="checkbox"/> YES <input type="checkbox"/> NO
Documentation complete	<input type="checkbox"/> YES <input type="checkbox"/> NO	Waitlisted	<input type="checkbox"/> YES <input type="checkbox"/> NO
Confirmation Sent	<input type="checkbox"/> YES <input type="checkbox"/> NO	Date Sent	