

13 November 2023

Dear Parents and Guardians,

The 2024 - Fee Schedule, Fees and Levies Information, School Fee Policy and Fee Calculation Worksheet will be available on the School Website and Parent Portal from mid November 2023.

Our School Fees are set annually and take into account the priorities highlighted within our School Renewal Plan and the fee and levy recommendations from Brisbane Catholic Education.

During Term 3, a focus for Guardian Angels' Primary School was the preparation of the 2024 school budget. This work aimed to ensure we can continue to provide the best education for your child and protect the financial sustainability of the school.

The main factors influencing our 2024 school fees include:

- the government funding model that determines our fees are based on student needs and calculated on a Direct Measure of Income (DMI) score, and
- the anticipated increase in staffing and education expenses for 2024.

These factors have resulted in the following changes to our 2024 school fees:

- increase in the first child tuition fees of 5%
- increase in the capital levy of 0%
- sibling discount will be as follows:
  - 1st child 100% tuition fee charged
  - 2nd child 60% tuition fee charged
  - 3rd child 40% tuition fee charged
  - 4th child 20% tuition fee charged
  - Additional children no tuition fee charged

The school year is divided into four terms. Within the first two weeks of each term, statements will be emailed to you from "PWYN Finance – [pwynfinance@bne.catholic.edu.au](mailto:pwynfinance@bne.catholic.edu.au)".

Full payment of your account is due two weeks later or you can make regular payments on a:

- ✓ Weekly/Fortnightly basis - commencing 15/2/2024 until 15/11/2024
- ✓ Monthly basis - preferred date of payment is the 15th of the month or earlier (February to November)
- ✓ Per Term - by due date

Payment options include:

1. **Direct Debit – (preferred method)** - application forms are available from finance office or from the School Website and Parent Portal.
2. **Credit Card Recurring Payments (BPoint)** - application forms are available from finance office or from the School Website and Parent Portal.
3. **BPAY** – BPAY details are located on your fee statements.
4. **Credit Card Payments** - are available from the School Website (under Quick links top right corner) or Parent Portal for manual payments using your Credit Card. (American Express not accepted)
5. **EFTPOS Payments** - debit or credit card transactions (available from either office).

Special consideration is available for families in financial difficulty and arrangements can be made with the School Principal via the Finance Officer. If at any time you are having problems paying your account, or if you have a query regarding your statement, please contact the School Finance Officer on 3396 4486 (Option 5) or by email to [pwynfinance@bne.catholic.edu.au](mailto:pwynfinance@bne.catholic.edu.au)

If you would like to donate to the **School Building Fund** which is **tax deductible**, donations can be made through the finance office on GA Campus, where a receipt will be issued for tax purposes. The **Capital Levy** that is billed onto your Term Statement is NOT Tax Deductible.

Each year we offer a **discount** of 5% on the **Tuition Fee component only** to families who pay the Annual School Fees including all Levies if paid on or before the **1 March 2024**.

I appreciate that an increase in fees can be difficult for some families. If you have any concerns about the 2024 school fees, please contact the school to discuss your family's circumstances. Thank you for your commitment to meeting this important obligation. Your support is greatly valued.

Yours sincerely



Veronica Tomerini-Smith  
**Principal**